

Interested???

So, what happens next?

Submit your resume today in person; or mail/e-mail it to the address below.

If you meet our initial requirements, we will contact you within the next 30 days to schedule a preliminary phone interview. In-person interviews will be scheduled after the phone interview. References will be requested and background checks may be required.

Please send your resume to:

Attn: HR Administrator
Applied Business Services, Inc.
800 S. Frederick Avenue
Suite 101
Gaithersburg, MD 20877

Or e-mail your resume to:
humanresources@clientaccess.com

Some of our Wonderful Clients:

Goodwill Industries (Nationwide)
Montgomery County Humane Society
Martin Pollack Project
Baltimore Opera Company
Baltimore County Public Schools
Holton-Arms School
Good Counsel High School
Community Support Services
Community Services for Autistic
Adults & Children
MVLE
New Jersey Association of Mental
Health Agencies
The Arc of Greater Prince William
American College of
Gastroenterology



Applied Business Services, Inc.
www.appliedbusinessservices.com

Specializing in
Not-for-Profit
Software Solutions

Why Work for ABS?



Because of:

- **Our employees**
- **Our clients**
- **Our benefits**
- **Your salary**



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Employees

Our team is our greatest asset.

We hire the best and brightest employees in their field. All of our employees are highly skilled and pleasant to work with. We are all team-oriented, yet each of us works extremely well independently.

Our common goal is to provide our clients with the best possible solution. There is no room for employee competition or office politics in our office. We work in a fast-paced environment with a fun and friendly atmosphere.



We expect exceptional performance from our team and in turn, expect ABS to continue to be a great company to work for.



Clients

We have awesome clients! The majority of our clientele are nonprofit organizations, including associations, foundations and schools. They are compassionate people striving to make the world a better place. We make it our job to make their job easier. We provide the tools and training necessary to increase their efficiency and enhance their ability to perform their jobs well.

We take pride in knowing that we are assisting them in their mission to improve our world.

Salary and Benefits

ABS provides compensation based on experience, education, and performance.

We believe that our employees are our greatest asset and therefore provide salaries and benefits to maintain that relationship. All employees have an initial 90-day evaluation period with a performance review followed by reviews done annually.

Exceptional performance is rewarded throughout the year. Annual and sick leave are accrued based on years of service; paid holidays are also provided. Health, dental and life insurance are provided at no charge to the employee. ABS also matches a percentage of the employee's contribution into a SEP retirement plan.

Educational advancement is strongly encouraged with training and tuition reimbursement.

Free on-site workout facilities available.



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